



ADUR & WORTHING  
COUNCILS

13 March 2024

<b>Joint Audit and Governance Committee</b>	
<b>Date:</b>	<b>21 March 2024</b>
<b>Time:</b>	<b>6.30 pm</b>
<b>Venue:</b>	<b>Gordon Room, Town Hall, Chapel Road, Worthing</b>

**Committee Membership:**

**Adur District Council:** Councillors; Andy McGregor (Adur Chair), Kevin Boram (Adur Vice-Chair), Tony Bellasis, Ann Bridges, Jim Funnell, Julian Shinn and Debs Stainforth, Vacant.

**Worthing Borough Council:** Councillors; Dan Hermitage (Worthing Chairman), Mike Barrett (Worthing Vice-Chairman), Ödül Bozkurt, Ibsha Choudhury, Nigel Morgan, Hazel Thorpe, John Turley and Steve Waight

## Agenda

### Part A

**1. Substitute Members**

Any substitute members should declare their substitution.

**2. Declarations of Interest**

Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

### **3. Minutes**

To approve the minutes of the Joint Overview and Scrutiny Committee meeting held on 18 January 2024, copies of which have been previously circulated.

### **4. Public Question Time**

So as to provide the best opportunity for the Committee to provide the public with the fullest answer, questions from the public should be submitted by 12.00 noon on Monday 18th March 2024

Where relevant notice of a question has not been given, the person presiding may either choose to give a response at the meeting or respond by undertaking to provide a written response within three working days.

Questions should be submitted to Democratic Services  
democratic.services@adur-worthing.gov.uk

(Note: Public Question Time will operate for a maximum of 30 minutes.)

### **5. Members' Questions**

Councillors who are not members of this committee can ask questions under CPR 12 Questions should be relevant to the committee where the question is being asked and also relevant to an item on the agenda. Please contact Democratic Services for more information

Members question time is 30 minutes and questions should be submitted no later than 12.00 noon on Monday 18th March 2024.

Questions should be submitted to Democratic Services  
democratic.services@adur-worthing.gov.uk

(Note: Members' Question Time will operate for a maximum of 30 minutes.)

### **6. Items Raised under Urgency Provisions**

To consider any items the Chairman of the meeting considers to be urgent.

### **7. Value for Money (Pages 5 - 62)**

To consider a report by Ernst and Young, copy attached as item 7

### **8. Internal Audit Progress Report (Pages 63 - 76)**

To consider a report by Mazars copy attached as item 8

### **9. Internal Audit Plan (Pages 77 - 94)**

To consider a report by Mazars copy attached as item 9

**10. Mazars Fraud Report (Pages 95 - 138)**

To consider a report by Mazars copy attached as item 9

**11. Strategic Property Investment Fund - Annual Commercial Property Investment Strategy 2022/23 (Pages 139 - 180)**

To consider a report by the Director for Sustainability & Resources, copy attached as item 11

**12. Complaints Lead Member Champion (Pages 181 - 192)**

To consider a report by the Director for Housing & Communities copy attached as item 12

**13. Sussex Yacht Club (Pages 193 - 202)**

To consider a report by the Director Sustainability & Resources for copy attached as item 13

**14. Adur Homes (Pages 203 - 248)**

To consider a report by the Director for Housing & Communities copy attached as item 14

**15. Working Group Constitutional Amendments (Pages 249 - 1050)**

To consider a report by the Director for Sustainability & Resources copy attached as item 15

**16. The Councils' Surveillance Powers Policy and Procedure (RIPA) (Pages 1051 - 1056)**

To consider a report by the Director for Sustainability & Resources copy attached as item 16

**Part B Exempt Reports - Not for Publication**

None.

**Recording of this meeting**

Please note that this meeting is being live streamed and a recording of the meeting will be available on the Council's website. This meeting will remain on our website for one year and will be deleted after that period. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:	For Legal Services enquiries relating to this meeting please contact:
Simon Filler Democratic Services	Joanne Lee Head of Legal Services and Monitoring

01903 221439 simon.filler@adur-worthing.gov.uk	Officer 01903 221134 <a href="mailto:joanne.lee@adur-worthing.gov.uk">joanne.lee@adur-worthing.gov.uk</a>
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The agenda and reports are available on the Councils website, please visit [www.adur-worthing.gov.uk](http://www.adur-worthing.gov.uk)

**Duration of the Meeting:** Three hours after the commencement of the meeting the Chairperson will adjourn the meeting to consider if it wishes to continue. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.